Reset form

THE BUSINESS INFORMATION SYSTEM

For official use

START-UP NOTIFICATION
Private trader / Self-employed, Agricultural or forestry operator

Y3

This form is for having your enterprise entered in the Trade Register, VAT Register, Prepayment Register and Employer Register. Please note that this form will be publicly available.

Please, send the completed form to: PRH - Verohallinto, Yritystietojärjestelmä, PL 2000, 00231 HELSINKI

Name of business (registration priority of the names will follow the same order as you use below)	
Company Name (treated as a suggested name until the Trade Register has approved it)	
Alternative Company Name 2	Alternative Company Name 3

Requesting registration in The Trade Register (complete pp. 3–4 to give details to the Tax Administration)

☐ The Trade Register (enclose receipt proving you paid the fee)

Trade register: Accelerated processing request (does not apply to changes of addresses and contact details).
We normally process the completed application forms on a first come, first served basis. Exceptions can only be made for a valid reason. Requests for accelerated processing cannot always be granted.

☐ Tick this box if you are asking for registration by a desired date. Note: enclose a separate letter to give your reasons for this.

YTJ 10031

Domicile	
Municipality (in Finland)	Country of residence (if not Finland)

Other company names (fill in if needed)	
Parallel names (translations of the company name into foreign languages)	
Auxiliary Name	Description of activities under this Auxiliary Name
Auxiliary Name	Description of activities under this Auxiliary Name

Personal details (Complete the Personal Data Form)			
Name (last name, first names)	Date of birth (dd.mm.yyyy)	Language	Citizenship (if not Finnish)
		☐ Finnish ☐ Swedish	

Address information for public use (postal or street address is mandatory)						
Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City
Street address (street or road)	Building no	Entrance no	Apartment no		Postal code	Town or City
e-mail	Telephone				Website	

Accounting period			
Start date of business	dd.mm.yyyy	End date of the first accounting period (max. 18 months)	dd.mm.yyyy

The next accounting period (length = one year) starts automatically after the first.

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☐ The company is to continue the trade or business of the previous company (e.g. a private trader becomes a limited partnership), see instructions. Complete the Personal Data Form.

Name of the previous company	Business ID

Sector of business to be declared to the Trade Register (Give a written description)

Main sector (line of business) to be declared to Tax Administration (five-digit TOL code. For more information, visit website of Statistics Finland.)

YTJ 10032

Enclosure for the Tax Administration

☐ 6206e Registration of a foreign enterprise

Additional information. Do not enter here any details that you do not want to be public, such as personal identity codes or health details.

Name of contact person

Please indicate the person providing further information about the notification. If the person works for a law firm or an accounting firm, also indicate the name of the company or organisation.

Declare the contact details of the person providing further information using a personal data form.

Name of person	Name of company or organisation

Date and signature

Add the date and the printed name of the signer of the notification. Print out the form and sign it by hand.
See the form filling instructions for more detailed instructions for signing.

Date	Signature and printed name

Privacy statement: You will find more information about the processing of personal data at ytj.fi and on the websites of the PRH and the Finnish Tax Administration.

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INFORMATION FOR THE TAX ADMINISTRATION

Postal address to be given to the Tax Administration use only (unless it is the same as on Page 1)

Postal address (street or road)	Building no	Entrance no	Apartment no	PO Box no	Postal code	Town or City

Registration for VAT — as of (dd.mm.yyyy)

- ☐ Trade or business
- ☐ Purchases; withdrawal of goods for own use
- ☐ Notification obligation for sales of services in the EU
- ☐ Primary producer
- ☐ The sale of art object (§79 c, VAT Act)

VAT taxpayer status is requested — as of (dd.mm.yyyy)

- ☐ For the transfer of rights to use immovable property (under §12 and §30, VAT Act. Rental contract – or other account of the rental property and tenant – must be enclosed.)
- ☐ Small-scale business operator (§3, VAT Act, €20,000)
- ☐ For intra-Community acquisitions (§26 f, VAT Act)
- ☐ Primary producer
- ☐ Art object producer (§79 c, VAT Act)

Exclusion from VAT (please attach a statement of the grounds) — as of (dd.mm.yyyy)

Justification that the company does not consider itself liable for VAT

- ☐ Small-scale business (§3, VAT Act, €20,000)
- ☐ Healthcare services (§34, VAT Act)
- ☐ Social services (§37, VAT Act)
- ☐ Instructor services (§39, VAT Act)
- ☐ Financial and insurance services (§41, §44, VAT Act)
- ☐ Fees to performing artist or royalties (§45, VAT Act)
- ☐ Real property right (§27, VAT Act)
- ☐ Other non-VAT operations, please specify:

YTJ 10033

☐ Tick this box if spouses engage in business together

Signature and printed name of spouse

Agricultural or forestry operator
If you bought a farm or forest this year, enter the date of purchase.
Enclose copy of transfer of title, deed of purchase, deed of gift.

dd.mm.yyyy

Requesting entry in the Prepayment Register (§25, Prepayment Act)
(Earliest possible date of registration is the date of arrival of the completed form.)

as of (dd.mm.yyyy)

Registering as an employer paying wages on a regular basis
(An employer paying wages on a regular basis is a payer who during the tax year employs at least two employees or at least six employees whose employment does not last the whole calendar year.)

as of (dd.mm.yyyy)

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Tax period of self assessed taxes
If turnover (=sales) does not exceed €100,000 a year, you have the option to report and pay VAT in quarter-year periods. Then you can pay withholding, employer's social security and source tax once every quarter. If turnover is €30,000 or less, you can file and pay VAT once a year, and other self-assessed taxes once every quarter. Reports on earnings payments must be submitted to the Incomes Register in 5 days after each payday. 'Turnover' also includes your company's foreign selling.

☐ Sales for calendar year is €30,000 max.

☐ Sales for calendar year is from €30,001 to €100,000

☐ Sales for calendar year is higher than €100,000

Desired length of tax period – VAT

☐ year

☐ quarterly

☐ monthly

Desired length of tax period – employer contributions

☐ quarterly

☐ monthly

I am a primary producer / I am a creator of works of art, and my Tax period is normally one year.

However, I wish to change it to: ☐ quarterly ☐ monthly

The Tax Administration will decide on the length of the period and inform you.

Accounting system ☐ single-entry ☐ double-entry

YTJ 10034

Additional information